



## Gangloff Industries, Inc. Load Security Policy

To our customers, who entrust us with the care of their products, Gangloff Industries, Inc. submits the following information relative to the steps which we take to provide product Security:

### Carrier Load Security Policy:

- All loads must be sealed. If the shipper has not provided the proper seals, the driver is to utilize seals provided by Gangloff Industries, Inc. , which are available at the Operations Department in Logansport, IN. NO load is to be moved ever without a seal in place. There are no exceptions to this rule. Violations may result with the driver being partially or fully responsible for the claim. Other disciplinary action may be taken.
- The seal number must be verified and noted on the bill of lading prior to signing for the load at the Origin. Double check these seals before you depart the shipper, immediately report exceptions.
- The integrity of this seal must not be compromised in transit. No seal shall be broken without proper authorization and Gangloff Ind. must be notified of any breakage or tampering during transit. Law enforcement may require a seal to be broken. If so, have the officer note on the Bill of Lading, the seal was broken and include his/her name and jurisdiction. The officer should also reseal the load and note the new seal number on the bill of lading and also on the seal record which is the official chain of custody form. Gangloff Industries, Inc. and applicable shippers must be notified of such a transaction at the time it occurs.
- Gangloff Industries, Inc. utilizes seal records to be completed with each shipment transported. If the driver is not in possession of the proper form also acceptable is having the receiver write the words "Seal Intact" with the seal number notation must be noted and signed on the Bill of Lading by the receiver prior to breaking the seal. If the trailer is dropped at a customer, the driver must obtain a "seal intact" notation with the seal number from the customer, or have a completed seal record.
- Multi-Stop load require the seal history be maintained, utilizing the Seal Record provided Gangloff Industries, Inc., if you are not in possession of a Seal Record you are required to follow the seal record chain by utilizing the Bill of Lading and having the entering seal noted as "Seal Intact" upon arrival and the departing seal noted also on the Bill of Lading.
- Drivers must call any overage, shortage or damage into Dispatch immediately from the point at which the exception is first known. Failure to follow this procedure may result in financial responsibility of the claim or other disciplinary action. Any penalties assessed to the Carrier by the shippers for failure to follow this procedure will be passed through to the driver.
- When a driver is relaying a load, it is the responsibility of driver 1 to complete the initial Seal record and pass that record on with the Bill of Lading to the driver 2. This procedure is to be followed until the load is delivered.
- Seal and Trailer Security is part of the Driver Orientation.

### Load Securement:

- Each Gangloff Industries, Inc. Driver is issued an American Steel Padlock. Loaded trailers are to be sealed and locked at all times.

### Drop Policy:

- No dropping of trailers in unapproved or insecure areas. Tractors are to remain hooked to trailers at all times. Dispatch will monitor by satellite the location of equipment and where it is parked when off duty and where loaded trailers are to be securely parked. No dropping of trailers in mud lots, shopping centers, truck stops or other locations where security problems exist. Loaded trailers can only be dropped in authorized secure authorized yards, when the driver cannot be physically present to monitor the security.

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